

---

**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

---

**DEPARTMENT OF SCIENCE, TECHNOLOGY AND INNOVATION**

NO. 7552

4 June 2026

**PROTECTION, PROMOTION, DEVELOPMENT AND MANAGEMENT OF  
INDIGENOUS KNOWLEDGE ACT, 2019 (ACT NO. 6 OF 2019)****REGULATIONS RELATING TO THE PROTECTION, PROMOTION,  
DEVELOPMENT AND MANAGEMENT OF INDIGENOUS KNOWLEDGE**

The Minister of Science, Technology and Innovation intends, in terms of section 31(1) of the Protection, Promotion, Development and Management of Indigenous Knowledge Act, 2019 (Act No. 6 of 2019), to make the Regulations in the Schedule.

Interested persons are invited to submit, within two months from the date of the publication of this Notice, any written comments or representations on the proposed Regulations to the Director-General, Department of Science, Technology and Innovation, Private Bag X894, Pretoria, 0001; or deliver at the following physical address: DSTI Building, CSIR Campus, 627 Meiring Naude Road, Brummeria, Pretoria, 0184 (for attention of Ms Shumi Rodolo), or by email to: [shumi.rodolo@dsti.gov.za](mailto:shumi.rodolo@dsti.gov.za).

.....

**MINISTER OF SCIENCE, TECHNOLOGY AND INNOVATION****DATE:**

## **SCHEDULE**

### **ARRANGEMENT OF REGULATIONS**

#### **DEFINITIONS**

1. Definitions

#### **RIGHTS CONFERRED - BIOCULTURAL COMMUNITY PROTOCOL**

2. Biocultural Community Protocol

#### **ADVISORY PANEL**

- 3 – 5 Appointment of advisory panel

#### **PRACTITIONERS AND ASSESSORS**

- 6 – 7 Accreditation of assessors
8. Register of designations

#### **REGISTRATION OF INDIGENOUS KNOWLEDGE**

9. Registration of indigenous knowledge
10. Register of indigenous knowledge
11. Amendment of the Register
12. Access to and use of indigenous knowledge

#### **DISPUTE RESOLUTION**

13. Dispute resolution committee

## **GENERAL PROVISIONS**

14. Offences and penalties
15. Short title and commencement

## DEFINITIONS

### Definitions

1. In these Regulations, any word or expression to which a meaning has been assigned in the Act, bears the meaning so assigned and, unless the context otherwise indicates—

**“Biocultural Community Protocols”** means instruments developed by indigenous communities’ that set out clear terms and conditions to third parties for engaging with indigenous communities when accessing their resources and knowledge;

**“DSTI”** means the Department of Science, Technology and Innovation;

**“Legal expert”** means an admitted attorney or advocate who has at least 10 years’ experience in dispute resolution, either in patent law, commercial law or Intellectual Property law.

### Rights conferred - Biocultural Community Protocol

2. (1) The DSTI shall be responsible for assisting communities in developing their own Biocultural Community Protocols noting that Biological resources are themselves the product or embodiment of knowledge of past and current generations, considering that knowledge and resources are used and transmitted together.

(2) The DSTI must ensure that the Biocultural Community Protocols include the social processes by which indigenous knowledge is acquired and used, which sustain knowledge systems and give traditional knowledge its distinct character,

and are shaped by the unique cultural and spiritual values and beliefs of communities.

(3) The DSTI must ensure that the Biocultural Community Protocols include knowledge, innovations, practices and cultural expressions of indigenous people and local communities that are often held collectively and are linked to indigenous biological resources and territories, including the diversity of genes, varieties, species and ecosystems, cultural and spiritual values, and customary laws shaped within the socio-ecological context of communities.

(4) The DSTI must ensure that the Biocultural Community Protocols consider the leadership structures of the communities as the custodians of the communities and associated resources as the decision makers in conjunction with the trustees.

(5) The DSTI must ensure that the Biocultural Community Protocols consider the following elements:

- (a) Ways of life, including the links between culture, spirituality, and customary laws and values;
- (b) rights, responsibilities, and duties of the community according to customary, national, and international law; and
- (c) conditions set out by the community for granting access to their lands, resources and knowledge, such as procedures for prior and informed consent.

(6) Bio-cultural Heritage Registers and Databases shall be an integral part of the Biocultural Community Protocols in order to ensure that pre-existing data is considered as important information during the research and innovation and in prior art, and the owners of the data are acknowledged after a Prior and Informed Consent has been concluded.

## ADVISORY PANEL

### Appointment of advisory panel

3. The Minister may appoint Advisory Panel members contemplated in section 7(2) of the Act, through public nominations, consisting of -

- (a) persons recognized as traditional leaders, and who are custodians of the communities and their resources, and demonstrated involvement in cultural preservation, customary law or traditional practices;
- (b) persons who are indigenous community representatives and are recognized by their communities as knowledge holders, elders or practitioners;
- (c) persons who possess expertise in indigenous knowledge systems such as traditional medicine, agriculture and food system, environmental stewardship and biodiversity, language, storytelling or oral history; and
- (d) persons who have experience in policy, research and advisory services to Government departments, Universities or Research councils, Cultural heritage institutions, and are experienced in translating indigenous perspective into policy relevant guidance.

4. Before appointing the Advisory Panel members of the Board referred to in regulation 3, the Minister must—

(1) publish a notice in the *Gazette* and three national newspapers, with due regard to the Use of Official Languages Act, 2012 (Act No. 12 of 2012), calling upon members of the public to nominate persons contemplated in regulation 3 (a) to (d); and

(2) appoint an independent committee, with NIKSO serving as secretariate, which must compile a shortlist of not less than 18 but not more than 22 persons from the

nominees referred to in sub-regulation (1).

5. The notice contemplated in regulation 4(1) must, amongst others, request members of the public to nominate person –

- (a) of good standing and integrity;
- (b) from multiple cultural diversity;
- (c) from rural and urban indigenous communities; and
- (d) including women, youth and people living with disability.

## **PRACTITIONERS AND ASSESSORS**

### **Accreditation of Assessors**

6. (1) An application for accreditation in terms of section 14(1) of the Act, must be in the form of Form A in Annexure 1 to these Regulations.

(2) A cancellation contemplated in section 14(4) of the Act must be subject to the Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000).

(3) Prior to the application of the Promotion of Administrative Justice Act, 2000, an internal review shall be conducted by NIKSO with the assistance of the Advisory Panel as indicated in section 8 of the Act.

(4) The registered assessors must act in accordance with accreditation processes in Schedule 1, and failure to comply with the accreditation procedures constitutes unprofessional conduct.

7. (1) Any person who wishes to register their competencies as an indigenous knowledge practitioner in terms of section 15(1) of the Act must apply to NIKSO, using Form B in Annexure 1 to these Regulations.

(2) In assessing applicants in terms of section 15 of the Act, the

following criteria must be considered in accordance with South African Qualifications Authority level descriptors, together with norms and standards for certification of indigenous knowledge practitioners in Schedule 3:

- (a) Scope of knowledge of an applicant;
- (b) ethics and professionalism of an applicant;
- (c) accountability (responsibility) through letters of reference;
- (d) problem solving ability of an applicant; and
- (e) context and systems.

(3) The revocation contemplated in section 15(7) must be subject to the Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000).

(4) The certified indigenous knowledge practitioner in a designation must act in accordance with certification and recognition processes in Schedule 2, and failure to comply with the certification and recognition procedures constitutes unprofessional conduct.

### **Register of Designations**

8. The Register of Designations contemplated in section 16(1)(a) of the Act must be kept within an electronic system to be developed by NIKSO.

## **REGISTRATION OF INDIGENOUS KNOWLEDGE**

### **Registration of Indigenous Knowledge**

9. (1) An application by a trustee of an indigenous community to the

Curator for the registration of indigenous knowledge, in terms of section 20(1) of the Act, must be in the form of Form C in Annexure 1 to these Regulations.

(2) A trustee, acting on behalf of an indigenous community will identify knowledge that meets the criteria, for registration in the register.

(3) The curator, upon receipt of the registration application must verify that Form C in Annexure 1 is completely filled in and the knowledge meet all 3 criteria.

(4) Once verification is done, within 30 days, the curator must issue a registration certificate contemplated in section 20(3) of the Act.

(5) An application fee of R100.00 must be payable upon registration.

(6) A certificate of registration of indigenous knowledge, in terms of section 20(3)(a) of the Act, must be in the form of Form D in Annexure 1 to these Regulations.

### **Register of indigenous knowledge**

10. A Register of Indigenous Knowledge, in terms of section 19(1)(a) of the Act, must be in the form of Form E in Annexure 1 to these Regulations.

### **Amendment of the Register**

11. (1) An application to the Curator for the amendment of the Register of Indigenous Knowledge, in terms of section 24(1)(a) of the Act, must be in the form of Form F in Annexure 1 to these Regulations.

(2) The Curator must, within 30 (thirty) days of receipt of an application for amendment, request representation from the affected indigenous community to make representations in response to the application.

(3) The indigenous community must, within 30 days of receipt of the request as contemplated in sub-regulation (2), make representations, failing which the Curator must, subject to sub-regulation (4) make a determination without their representations. Notice of the Curator's determination should be in writing and conveyed to the interested parties.

(4) The indigenous community may request an extension, from a curator, of the 30 days period granted in sub-regulation (3), which the Curator may grant or refuse. The request for extension should be in writing and reasons for requesting the extension should be provided. The Curator should communicate in writing the reasons for the refusal of extension.

(5) Any person who is aggrieved by the decision of the Curator may, within 60 days after notice of the decision, declare a dispute, and refer the matter for resolution in terms of section 27 of the Act.

### **Access to and use of indigenous knowledge**

12. (1) An application for a license authorising the use of indigenous knowledge, for commercial purposes in terms of section 26(1)(a), must be in the form of Form G in Annexure 1 to these Regulations.

(2) An applicant may have 1(one) request for extension and should request such extension prior to the 30 days period expiring.

## **DISPUTE RESOLUTION**

### **Dispute Resolution Committee**

13. (1) The terms and conditions for the appointment of the dispute resolution committee, contemplated in section 27(1) of the Act, are that the dispute resolution committee must consist of at least -

- (a) A person specialising in dispute resolution;
- (b) a legal expert, who shall be the chairperson; and
- (c) a practicing or retired indigenous knowledge practitioner in a specific discipline of practice, with at least 10 years' experience in conflict resolution at community level.

(2) The dispute resolution committee will be constituted by a total number of 11 individuals drawn from, government departments, civil society, academia, business and traditional Khoi and San leadership.

(3) Upon receipt of the dispute, the Head of NIKSO and the Curator will set up the relevant committee according to the nature of the dispute to –

- (a) consider the nature of the dispute;
- (b) communicate the dispute to the affected community through the trustee;
- (c) give the affected community 20 days' notice to respond to the dispute in writing;
- (d) communicate the written submissions of the affected community to the applicant;
- (e) give the applicant 20 days to respond to the submissions by the affected community;
- (f) facilitate a meeting between the applicant and the implicated community trustee; and
- (g) consider both presentations and make a recommendation to NIKSO as contemplated in 27 (4) (c) of the Act.

(4) The dispute resolution committee must resolve the dispute within 60 days within which the matter was referred for resolution.

## GENERAL PROVISIONS

### Offences and penalties

14. The fine contemplated in section 28 of the Act, shall be an amount not exceeding R400 000.00 in the case of an individual or 40% of the annual turnover in the case of a juristic entity.

### Short title and commencement

15. These Regulations are called the Regulations relating to the Protection, Promotion, Development and Management of Indigenous Knowledge and will come into operation on the date of promulgation in the *Gazette*.

## Annexure 1

**FORM A**  
**APPLICATION FOR ACCREDITATION OF INDIGENOUS KNOWLEDGE ASSESSORS**

Date of Application: \_\_\_\_\_

Application Number: \_\_\_\_\_

**APPLICATION REQUIREMENTS:**

The criteria to apply for accreditation as an Assessor are as follow:

- Submit a completed signed application form with the following documents:
- ✓ A reference letter from community leadership/ authority (proof of residence)
- ✓ A certified copy of your Identity document
- ✓ A reference letter where the applicant received his/her training or a sworn affidavit of training received, indicating the name of the Mentor, date, area and/ or place of training
- ✓ Abridged Curriculum Vitae (CV) of the applicant detailing other related information
- ✓ Proof of registration with NIKSO against a Professional Designation.

**PART A****PERSONAL INFORMATION**

Surname and Full Names										
Date of Birth	Y	Y	Y	Y	M	M	D	D		
ID No										

**CONTACT DETAILS:**

Physical address:		
Postal Address		
Province:	Postal code	
Tel.	Fax No:	Cellular No:
Your e-mail address (if applicable):		
Please indicate at which address you prefer to receive your correspondence: (Please tick one box)		<input type="checkbox"/> Postal <input type="checkbox"/> Physical

**PART B**

Name(s), of Listed competency qualifications/designations categories for which Assessors' Accreditation is applied for:

NAME OF INDIGENOUS KNOWLEDGE DSICCIPLINE OF COMPETENCE AND DESIGNATION
1.
2.

3.
4.

**CRITERIA FOR ACCREDITING ASSESSORS**

A person with expert knowledge in a particular field with a traceable record of practice in the field and has obtained a NIKSO Certificate of Competence Designation.

**INDIGENOUS KNOWLEDGE PRACTITIONER CERTIFICATE OF COMPETENCE DESIGNATION OBTAINED**

DESIGNATION (S) TITLE	NIKSO CERTIFICATE OF COMPETENCY REGISTRATION NUMBER	YEAR OBTAINED							
		y	y	y	y	m	m	d	d
		y	y	y	y	m	m	d	d
		y	y	y	y	m	m	d	d
		y	y	y	y	m	m	d	d
		y	y	y	y	m	m	d	d

**PART C****PROFESSIONAL DESIGNATION FOR COMPETENCY CERTIFICATION (Mark your choice (s) with an (X))****APPLICANT'S EXPERIENCE**

Discipline of Competency:		Designation (if applicable)
Number of years in practice:		Place of Practice:
Are you affiliated to any Organisation/ association in your Discipline of Competency?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If <u>YES</u> , please provide the details of the organization:

**COMPETENCIES**

Provide a brief background on your technical competencies within your Discipline of Competency (refer to eligibility criteria below):

**CORE COMPETENCIES**

Refers to a set of skills that defines a particular Discipline of Competence and provides the foundation from which the practitioner is presented to deliver quality service.

**Competency process:** Explain the journey of your practice/ training (*how it started up to completion*).

**Scope of Knowledge:** Explain your understanding of the Practice

**Accountability:** Explain what you are responsible for and whom you are accountable to.

**Problem Solving:** Explain your ability to identify, diagnose, recognise limitations, and recommend solutions

**Ethics & Professionalism:** Ability to adopt, internalize and adhere to the values and code of conduct of practice

**Context and Systems:** Understanding of cultural diversity. An ability to understand and articulate to varied audiences the socio-economic, political, cultural, environmental relationships and their impact on the community of practice and society

**FUNCTIONAL COMPETENCIES:** *Refers to job-specific skills that is mostly technical or operational in nature*

**Interpersonal Skills:** demonstrate ability to establish and manage relations including through acts of *Integrity & Trust Perceptive, Tenacious, Compassionate and Counselling*)

**Leadership and management skill:** *Ability to lead people and manage processes*

**Communication skills:** *Ability to package information and express it in an appropriate manner*

**Administration:** Ability to organize, store and manage records

**FOR OFFICE USE ONLY**

**Checklist:** Please ensure that the following documents are submitted with your application. Please tick the appropriate box

Required Documents	Check Box
A certified copy of your Identity document	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter from community leadership/ authority (proof of residence)	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter where the applicant received his/her training or an affidavit of training received, indicating the name of the Mentor, date, area and/ or place of training	<input type="checkbox"/> YES <input type="checkbox"/> NO
Abridged Curriculum Vitae (CV) of the applicant detailing other related information	<input type="checkbox"/> YES <input type="checkbox"/> NO

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20

<b>RECEIVED</b>
<b>OFFICIAL DATE STAMP</b>
<b>NIKSO</b>

## Annexure 1

**FORM B**  
**APPLICATION FOR CERTIFICATION OF INDIGENOUS KNOWLEDGE PRACTITIONERS**

Date of Application: \_\_\_\_\_

**APPLICATION REQUIREMENTS:**

The criteria to apply for Certification as a Practitioner is as follow:

- Submit a completed signed application form with the following documents:
  - ✓ A reference letter from community leadership/ authority (proof of residence)
  - ✓ A certified copy of your Identity document
  - ✓ A reference letter where the applicant received his/her training or a sworn affidavit of training received, indicating the name of the Mentor, date, area and/ or place of training
  - ✓ Abridged Curriculum Vitae (CV) of the applicant detailing other related information

**PART A****PERSONAL INFORMATION**

Surname and Full Name(s)															
Date of Birth	Y		Y		Y		Y		M		M		D		D
ID No															

**CONTACT DETAILS:**

Physical address:		
Postal Address:		
Province:	Postal code	
Tel.	Fax No:	Cellular No:
E-mail address (if applicable):		
Please indicate at which address you prefer to receive your correspondence and account. Please tick one box.	<input type="checkbox"/> Postal	<input type="checkbox"/> Physical

**PART B****PROFESSIONAL DESIGNATION FOR COMPETENCY CERTIFICATION (Mark your choice (s) with an (X))****APPLICANT'S EXPERIENCE**

Discipline of Competency:		Designation (if applicable)
Number of years in practice:		Place of Practice:
Are you affiliated to any Organisation/ association in your Discipline of Competency?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If <u>YES</u> , please provide the details of the organization:

**COMPETENCIES**

*Provide a brief background on your technical competencies within your Discipline of Competency (refer to eligibility criteria below):*

**CORE COMPETENCIES**

*Refers to a set of skills that defines a particular Discipline of Competence and provides the foundation from which the practitioner is presented to deliver quality service.*

**Competency process:** Explain the journey of your practice/ training (how it started up to completion).

**Scope of Knowledge:** Explain your understanding of the Practice

**Accountability:** Explain what you are responsible for and whom you are accountable to.

**Problem Solving:** Explain your ability to identify, diagnose, recognise limitations, and recommend solutions

**Ethics & Professionalism:** Ability to adopt, internalize and adhere to the values and code of conduct of practice

**Context and Systems:** Understanding of cultural diversity. An ability to understand and articulate to varied audiences the socio-economic, political, cultural, environmental relationships and their impact on the community of practice and society

**FUNCTIONAL COMPETENCIES:** *Refers to job-specific skills that is mostly technical or operational in nature*

**Interpersonal Skills:** demonstrate ability to establish and manage relations including through acts of *Integrity & Trust Perceptive, Tenacious, Compassionate and Counselling*)

**Leadership and management skill:** *Ability to lead people and manage processes*

<b>Communication skills:</b> <i>Ability to package information and express it in an appropriate manner</i>
<b>Administration:</b> <i>Ability to organize, store and manage records</i>

**FOR OFFICE USE ONLY**

**Checklist:** Please ensure that the following documents are submitted with your application. Please tick the appropriate box

Required Documents	Check Box
A certified copy of your Identity document	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter from community leadership/ authority (proof of residence)	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter where the applicant received his/her training or an affidavit of training received, indicating the name of the Mentor, date, area and/ or place of training	<input type="checkbox"/> YES <input type="checkbox"/> NO
Abridged Curriculum Vitae (CV) of the applicant detailing other related information	<input type="checkbox"/> YES <input type="checkbox"/> NO

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

Dated this \_\_\_\_\_ day of \_ 20

<b>RECEIVED</b>
<b>OFFICIAL DATE STAMP</b>
<b>NIKSO</b>

## Annexure 1

**FORM C**  
**APPLICATION FOR REGISTRATION OF INDIGENOUS KNOWLEDGE**

Date of Application:	Y	Y	Y	Y	M	M	D	D
----------------------	---	---	---	---	---	---	---	---

**APPLICATION REQUIREMENTS:**

Submit a completed signed application form with the following documents:

- ✓ A Community Resolution on appointment as a Trustee (s) and acceptance of Trusteeship, and Letters of Authority by the Master
- ✓ Minutes of community meeting accompanied by a signed attendance register with Identity Document (ID) numbers of attendees
- ✓ Certified Identity Document of the Trustee (s) (not older than 3 months)

Please complete Part A and Part B of the Application Form

**PART A**

TRUSTEE'S DETAILS										
Surname:										
Full name(s) as per South African ID:										
Date of Birth:										
Identity Number:										
CONTACT DETAILS										
Physical address:										
Province:					Postal code					
Tel:			Fax No:			Cellular:				
e-mail address (if applicable):										
Postal address:										
Province:					Postal code					
Tel.			Fax No:			Cellular:				



Agreement/s entered into by the community and third party prior to registration on the same knowledge.

YES       NO

If yes, date when agreements were concluded: \_\_\_\_\_

Agreement still in force?

YES       NO

If yes, expiry date: \_\_\_\_\_

**ACCESS TO REGISTERED INDIGENOUS KNOWLEDGE**

Can registered IK information be shared with persons outside your community with its prior informed consent?

YES       NO

**INDIGENOUS KNOWLEDGE (IK) REGISTRATION CRITERIA**

*Please tick applicable check box in respect of IK registration.*

- 1. The knowledge has been transferred from one generation to the next generation within your Community or Family or Clan      YES:       NO:
  
- 2. The knowledge is maintained, used and developed within your Community or Family or Clan      YES:       NO:
  
- 3. The knowledge is associated with the cultural and social identity of your Community.      YES:       NO:

**SIGNATURE:** .....

**DATE:** .....

Please print your initials and surname here: .....

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

<b>RECEIVED</b>
<b>OFFICIAL DATE STAMP</b>
<b>CURATOR OF INDIGENOUS KNOWLEDGE</b>

## Annexure 1

**FORM D**  
**CERTIFICATE OF REGISTRATION OF INDIGENOUS KNOWLEDGE**

<b>Date of Registration:</b>	Y	Y	Y	Y	M	M	D	D
------------------------------	---	---	---	---	---	---	---	---

Registration number: .


Community Particulars:

Indigenous Community known as:

\_\_\_\_\_  
 [Name of Community]  
 Represented by:

\_\_\_\_\_  
 [Name of the trustee]

Has registered the following indigenous knowledge in the Register of Indigenous Knowledge:



*The Indigenous Knowledge complies with the registration criteria set out in section 11 of the Protection, Promotion, Development and Management of Indigenous Knowledge Act No 6 of 2019 (IK Act) and is registered and protected under the IK Act.*

\_\_\_\_\_  
**SIGNATURE OF CURATOR**

<b>DATE:</b>	Y	Y	Y	Y	M	M	D	D
--------------	---	---	---	---	---	---	---	---

## Annexure 1

**FORM E**  
**REGISTER OF INDIGENOUS KNOWLEDGE**

The purpose of a register is to keep a written record of the metadata of the community's indigenous knowledge. Please complete the metadata properties in the table below

<b>1.Name of the community:</b>
<b>2. Name of Trustee:</b>
<b>3. Province:</b>
<b>4. Type of Knowledge</b> <i>Please tick applicable checkbox in respect of Indigenous Knowledge Type to be registered.</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> Indigenous Knowledge of a functional nature</li> <li><input type="checkbox"/> Indigenous Knowledge of natural resources</li> <li><input type="checkbox"/> Indigenous Cultural Expressions</li> </ul>
<b>5. Format</b> <i>Please tick applicable checkbox in respect of format</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> Paper</li> <li><input type="checkbox"/> Audio</li> <li><input type="checkbox"/> Audiovisual</li> </ul>
<b>6. Update frequency-</b> this is often the information is updated <i>Please tick applicable checkbox in respect of format</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> Once in a year</li> <li><input type="checkbox"/> Once in 2 years</li> <li><input type="checkbox"/> Once in 3 years</li> <li><input type="checkbox"/> Other, please specify</li> </ul>
<b>7. Access levels-</b> the register has two levels of access by third parties.  <i>Please tick applicable checkbox in respect of access levels</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> Open access</li> <li><input type="checkbox"/> Restricted</li> </ul>

Please print your initials and surname here:

.....

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_

<b>RECEIVED</b>
<b>OFFICIAL DATE STAMP</b>
<b>CURATOR OF INDIGENOUS KNOWLEDGE</b>

## Annexure 1

**FORM F**  
**APPLICATION FOR AMENDMENT OF REGISTER OF INDIGENOUS KNOWLEDGE**

**PART A**

APPLICANT DETAILS															
Surname and Full Names:															
Date of Birth	Y		Y		Y		Y		M		M		D		D
Identity Number															
Residential Address or Business Address:															
Postal Address:															
Contact Number(s):															
Fax Number:															
Email Address:															

**PART B**

INDIGENOUS KNOWLEDGE IN RESPECT OF WHICH AMENDMENTS HAVE TO BEEN MADE

**PART C****AMENDMENT IN RESPECT TO ANY ERROR OR OMISSION WHICH MAY HAVE ARISEN IN  
THE REGISTER OF INDIGENOUS KNOWLEDGE**

*(Please tick appropriate box with an "x")*

- Making of an entry incorrectly omitted in the Register of Indigenous Knowledge.
- Deletion of an entry incorrectly made in the Register of Indigenous Knowledge.
- Correcting any error or defect in the Register of Indigenous Knowledge.

**PART D**

Complete applicable parts:

**REASONS FOR AMENDMENT IN RESPECT OF MAKING AN ENTRY INCORRECTLY OMITTED  
IN THE REGISTER OF INDIGENOUS KNOWLEDGE**

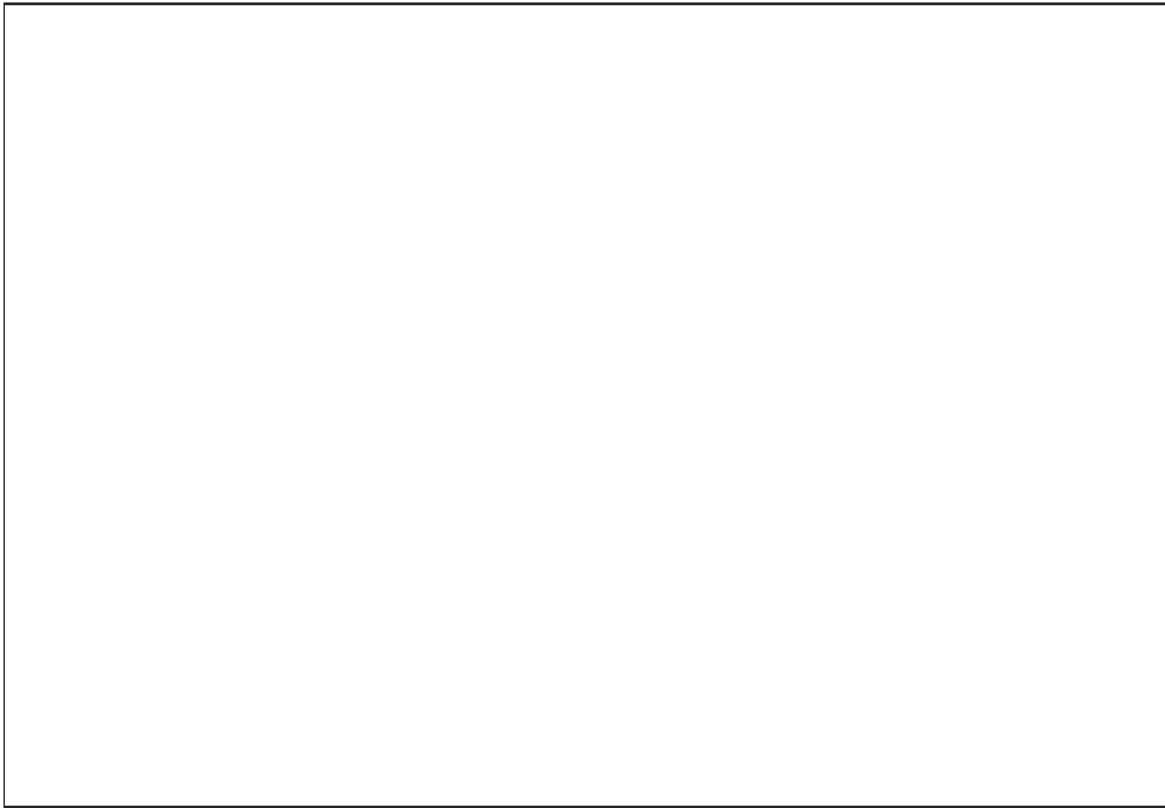
*(Please provide detailed reasons for the request)*

**REASONS FOR AMENDMENT IN RESPECT OF CORRECTING ANY ERROR OF DEFECT IN  
THE REGISTER OF INDIGENOUS KNOWLEDGE**

*(Please provide detailed reasons for the request)*

**REASONS FOR AMENDMENT IN RESPECT OF DELETION OF AN ENTRY INCORRECTLY  
MADE IN THE REGISTER OF INDIGENOUS KNOWLEDGE**

*(Please provide detailed reasons for the request)*



Signed at ..... this ..... day of .....20.....

.....  
*Signature of Applicant/ designated person*

## Annexure 1

**FORM G**  
**APPLICATION FOR LICENCING AGREEMENT**

Date of Application: \_\_\_\_\_

**APPLICATION REQUIREMENTS:**

The criteria to apply for a license are as follow:

- Submit a completed signed application form with the following documents:
  - ✓ A reference letter from community leadership/ Trustee
  - ✓ Proof of residence
  - ✓ A certified copy of your Identity document
  - ✓ A reference letter from the institution/company/department/organization/Affidavit
  - ✓ Proof of Benefit Sharing Agreement/ Material Transfer Agreement /Information Transfer Agreement/Non-Disclosure Agreement
  - ✓ Proof of Prior Informed Consent

**PART A****PERSONAL INFORMATION**

Surname and Full Names													
Date of Birth	Y	Y	Y	Y	M	M	D	D					
ID No													

**CONTACT DETAILS:**

Physical address:		
Email Address:		
Postal Address		
Province:	Postal code	
Tel.	Fax No:	Cellular No:
e-mail address (if applicable):		
Please indicate at which address you prefer to receive your correspondence: (Please tick one box)		<input type="checkbox"/> Postal <input type="checkbox"/> Physical <input type="checkbox"/> Email

**PART B****USE OF LICENCE APPLIED FOR**

knowledge of a functional nature;		
knowledge of natural resources		
Indigenous Cultural Expression		

**Name(s), of Indigenous Knowledge applied licensing for:**

NAME OF INDIGENOUS KNOWLEDGE
1.
2.

Select category applying as:

- Researcher**   
**Commercial use**   
**Government**   
**Other**

Specify the other:

Category	Name of the Institution/Company/department

Term of license

1 year  2 years  3 years  4 years  5 years  Other

**FOR OFFICE USE ONLY**

**Checklist:** Please ensure that the following documents are submitted with your application. Please tick the appropriate box

Required Documents	Check Box
A certified copy of your Identity document	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter from community leadership/ authority (proof of residence)	<input type="checkbox"/> YES <input type="checkbox"/> NO
A reference letter where the applicant come from	<input type="checkbox"/> YES <input type="checkbox"/> NO

**Application Number:**

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

Dated this \_\_\_\_\_ day of \_\_\_\_\_

<b>RECEIVED</b>
<b>OFFICIAL DATE STAMP</b>
<b>NIKSO</b>

## SCHEDULE 1

### Accreditation Application Process:

1. Applicant complete application and submit to NIKSO with required documentation.
2. If applicant is not new: submit re-application with required documents
3. NIKSO receives application and conduct basic applicant verification and refereecheck
4. NIKSO prepares application for interview assessment
5. NIKSO appoints Assessment Committee for Accreditation of Assessors
6. Committee verifies the credentials of the applicant
7. Committee verifies the competencies of the applicant
8. Committee calls applicant for interview assessment
9. Committee makes accreditation recommendation of approval/non-approval to NIKSO
10. NIKSO accepts the recommendation and communicate outcome to applicant
11. NIKSO issue applicant with Assessor Accreditation Certificate in the form of Form H in Annexure 2 to these Regulations.

In the event where an applicant has not passed the Accreditation of Assessors assessment, the Committee shall make the recommendation to NIKSO and provide reasons for non-accreditation

NIKSO communicates outcome of assessment to applicant.

Applicant follows procedures for app

## Schedule 2

### Certification Application Process:

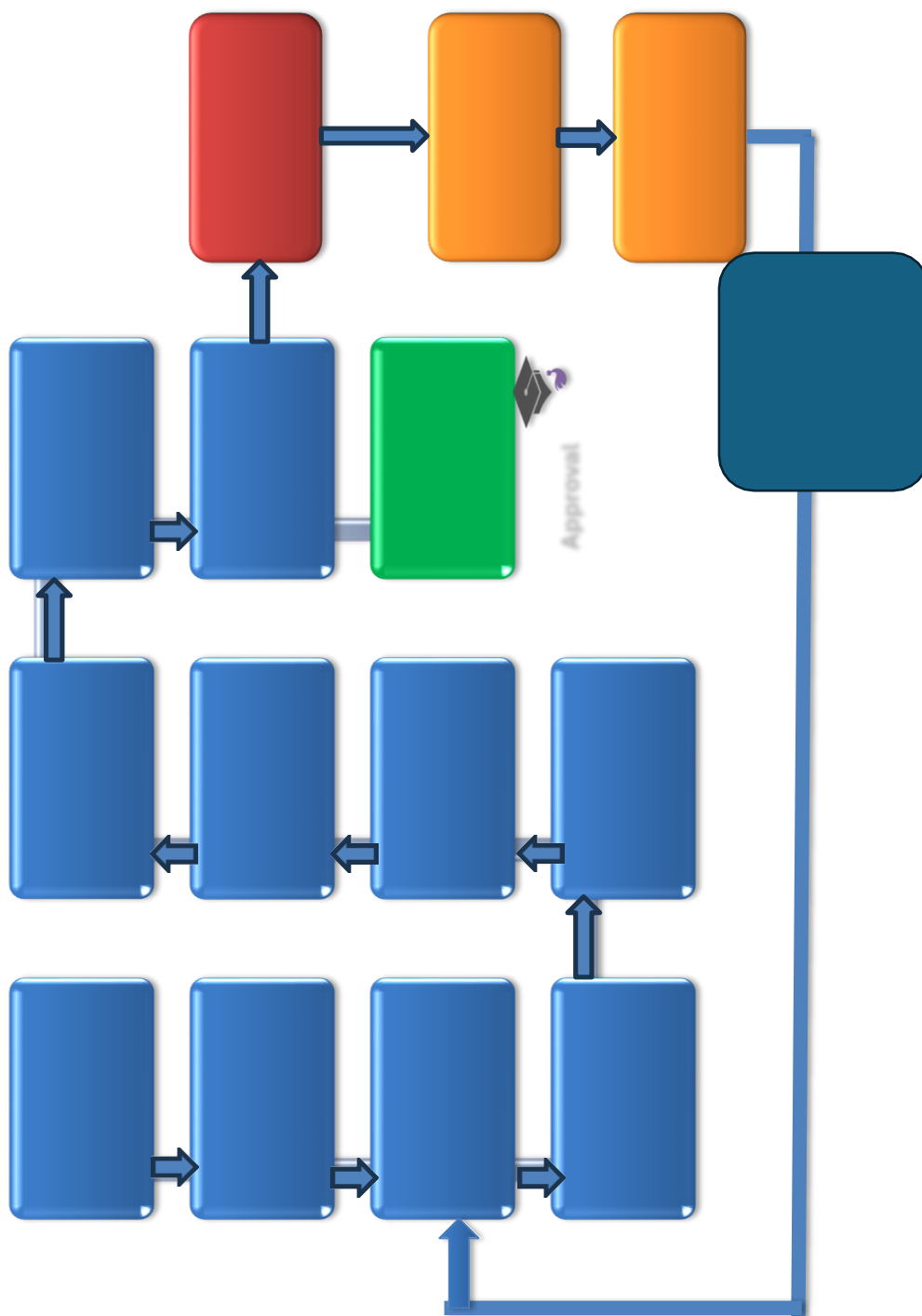
1. Applicant complete application and submit to NIKSO with required documentation.
2. If applicant is not new: submit re-application with required documents
3. NIKSO receives application and conduct basic applicant verification and reference check
4. NIKSO prepares application for interview assessment
5. NIKSO appoints Assessment Committee for Certification of applicant
6. Committee verifies the credentials of the applicant
7. Committee verifies the competencies of the applicant
8. Committee calls applicant for interview assessment
9. Committee makes certification/recognition recommendation of approval/non-approval to NIKSO
10. NIKSO accepts the recommendation and communicate outcome to applicant
11. NIKSO issue applicant with Certificate of Competency in the form of Form I in Annexure 2 to these Regulations

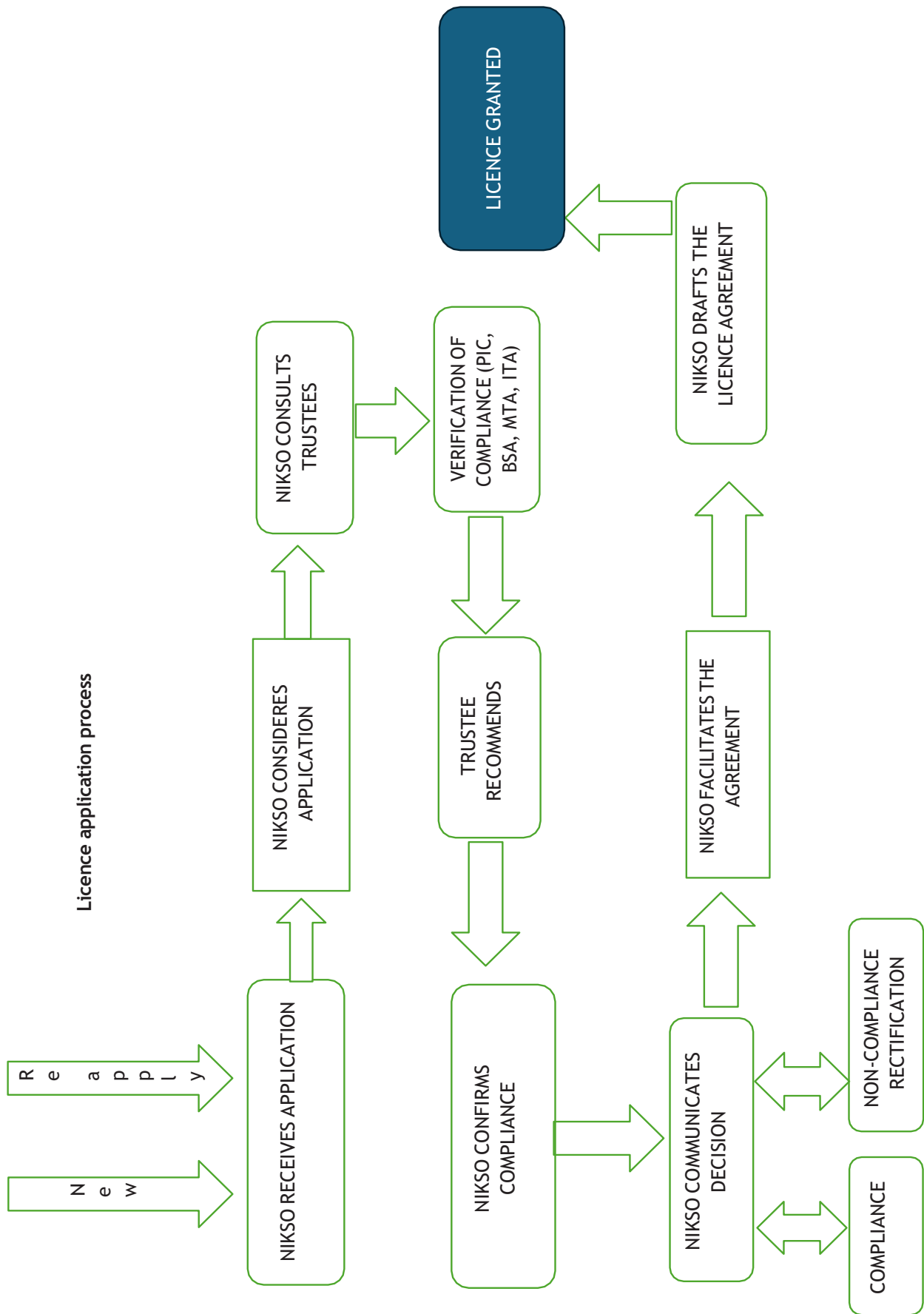
In the event where an applicant have not passed the Certification/recognition assessment, the Committee shall make such recommendations to NIKSO and provide reasons for non-certification.

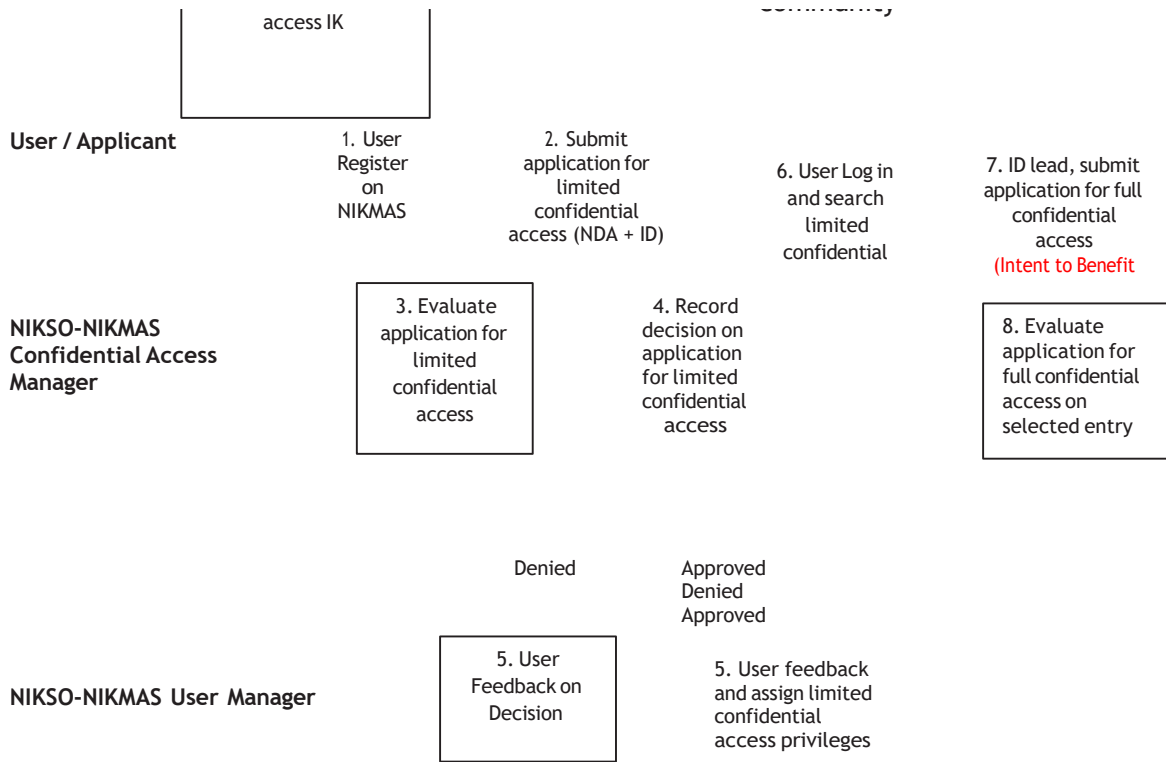
NIKSO communicates outcome of assessment to applicant.

Applicant follows procedures for appeal or re-assessment.

Certification of Practitioner and Accreditation of Assessors Application Process

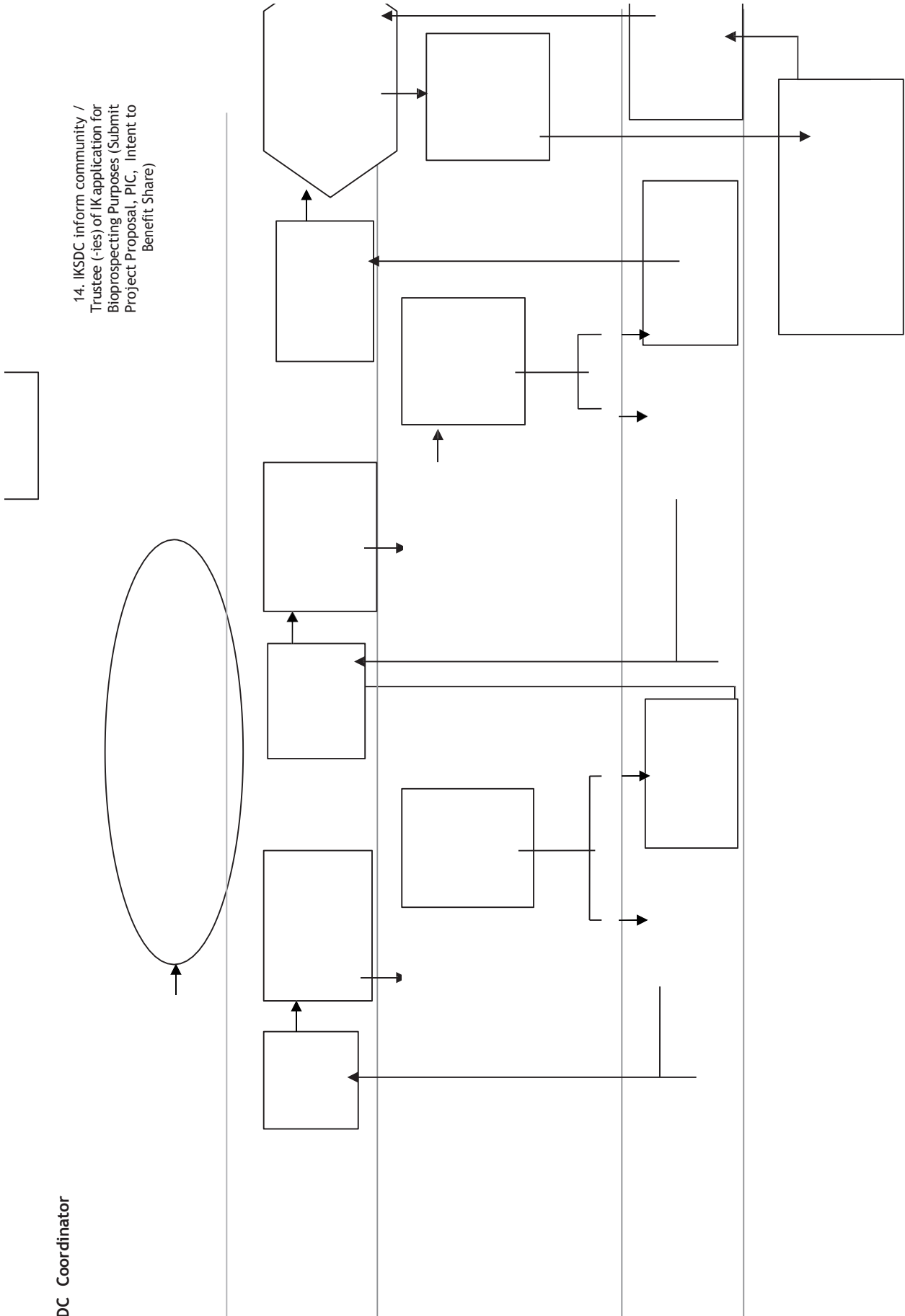


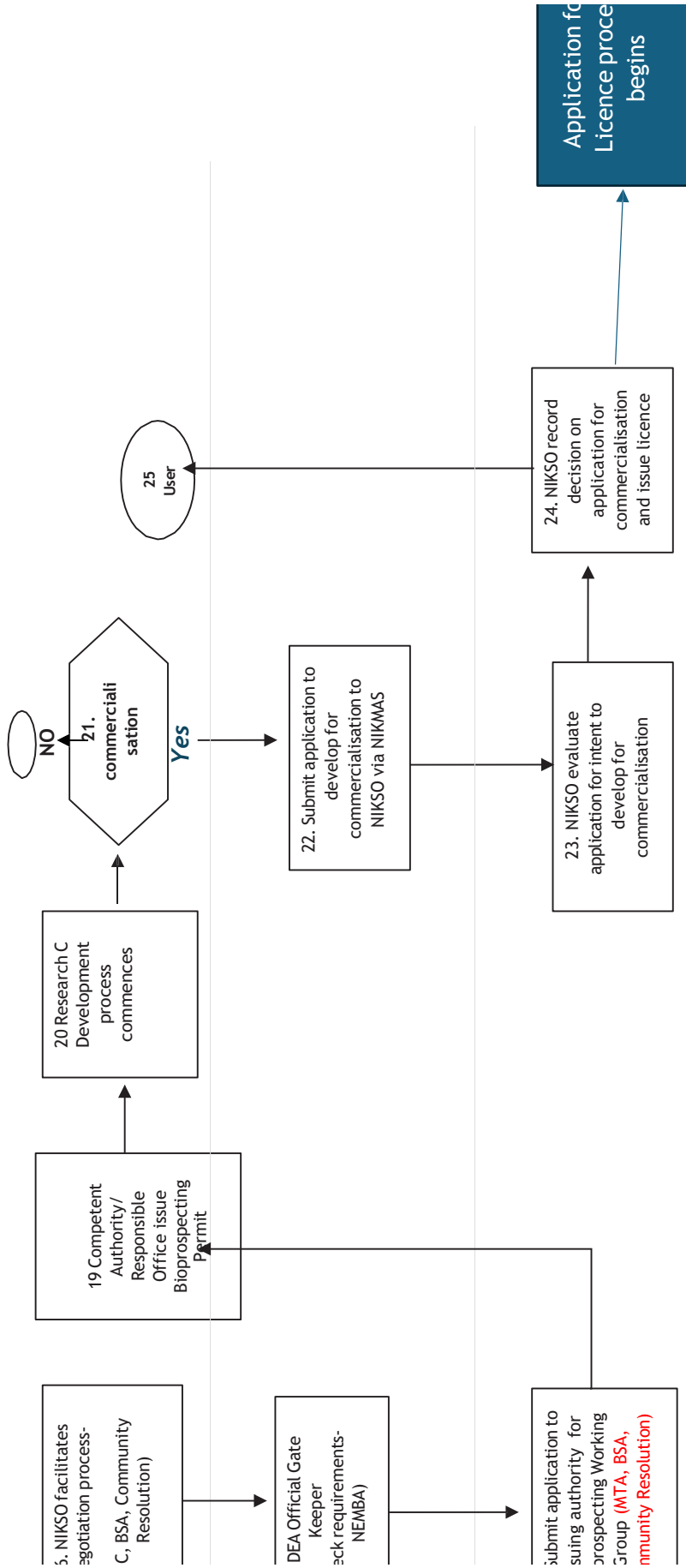




DC Coordinator

14. IKSDC inform community / Trustee (-ies) of IK application for Bioprospecting Purposes (Submit Project Proposal, PIC, Intent to Benefit Share)





## **The Norms and Standards Framework**

The norms and standards framework provides the basis for the Recognition of Prior Learning (RPL) system to implement the IK Act No 6. Of 2019, which articulates on the need for the Accreditation of Practitioners and Certification of Assessors. The disciplines identified to be relevant and appropriate for the RPL are not limited to the following:

- Governance: Traditional Khoi, and SAN Leadership
- Indigenous/ Traditional Health Practitioners
- Indigenous Rites of passage
- Cosmology and Astronomy
- Genetic Resources
- Traditional Knowledge
- Indigenous Food security: seed banking and harvesting
- Hunting: fishing and habitat
- Animal Husbandry
- Environmental management
- Architecture
- Cultural expressions: visual arts, performance art, couture, language and literature
- Education: knowledge acquisition and transfer
- Indigenous trade
- Indigenous mining
- Indigenous technology
- Indigenous games and sports
- Indigenous music

## **The Five Categories**

The five Indigenous Knowledge categories against which the norms and standards were developed, and which describes the level descriptors were informed by the ten NQF categories as the most relevant to the IKS disciplines: The five categories are as follows:

1. Scope of Knowledge
2. Ethics & professionalism
3. Accountability
4. Problem solving
5. Context & Systems

The indigenous knowledge level descriptors are described as a statement articulating the learning achievement at a particular level of the indigenous knowledge learning acquisition and pathway that provides a broad indication of the types of learning outcomes and assessment criteria that are appropriate to the awarding at that level.<sup>1</sup>

---

<sup>1</sup> In the development of the norms and standards for the RPL IKS Disciplines and in consultations with the IKS knowledge holders and experts, the norms and standards for the IKS categories include three functional categories, namely (i) Business administration, (ii) Communication skills and (iii) leadership and management skills to compliment the NQF categories completing the skills competencies that would provide for effective implementation of designations.

<b>Designation</b>	Indigenous Knowledge official description or title.
<b>Description/competency</b>	An autonomous practicing professional within the traditional setting. Ability to lobby and advocate for the practice, policy, environmental and resource mobilization for the sustainability of the practice. Ability to establish a competency profile through peers and client ( <i>where applicable</i> ) reviews.
<b>Description/ process</b>	Outline a learning pathway from an entry level up to completion of training within the indigenous learning acquisition system
<b>Standard (Level)</b>	5 <sup>2</sup>
<b>Norms</b>	<b>Indigenous Knowledge Descriptor</b>
<b>Scope of Knowledge</b>	Advanced knowledge base of the most important areas of one or more fields or disciplines. Demonstrable awareness of diverse socio-cultural protocols and its fundamentals for the sustainability of the practice An informed understanding of the key terms, rules, concepts, established principles and theories in more than one field or discipline
<b>Ethics &amp; professionalism</b>	Adhere to professional code of conduct (keep confidentiality, trustworthiness, family ethical standards, environmental standards, keep the trade secrets and sacred knowledge) as implicit in the socio-cultural protocols of the Discipline of Competency as based on societal values and ethics.
<b>Accountability</b>	Responsible for working with clients, and accountable to society/ public, Discipline of Competency, local leadership and family. A capacity to take initiative and address any shortcomings.
<b>Problem solving</b>	Use knowledge to solve complex problems, recommend and administer solutions within a defined context of the practice with an understanding of the consequences of related actions. Acceptance of limitations and provide referrals ( <i>where applicable</i> ) is fundamental.
<b>Context &amp; Systems</b>	An ability to understand and articulate to varied audiences the socio-economic, political, and cultural environmental relationships and their impact on the Discipline of Competency and society.

<sup>1</sup> Depending on the nature of disciplines, others might require a different set of norms and standards sufficiently consulted within the respective Discipline of Competence (DoC).

<sup>2</sup> Standard Level 5 has been chosen as an exit outcome benchmark for the IKS Disciplines. However, the IKS

Fee Schedule		
Item	Description	Amount
1.	Annual subscription fee	
1.1	Industry	R5 000
1.2	Researchers	R2 500
1.3	Patent Offices	R10 000
1.4	Civil Society/ Communities/ Practitioners	R1 500
1.5	Government Departments and Entities	R ?????
2	The request fee payable by every requester	R100.00
3	Photocopy of A4-size page	R1.50 per page or part
	Printed copy of A4-size page	R1.50 per page or part
4	For a copy in computer-readable form on: <ul style="list-style-type: none"> <li>➤ Flash drive (to be provided by the requestor)</li> <li>➤ Compact disc <ul style="list-style-type: none"> <li>• If provided by requestor</li> <li>• If provided by requester</li> </ul> </li> </ul>	R40.00 R40.00 R60.00
5	For a transcription of visual images per A4-size page	Service to be outsourced.
6	Copy of visual images	Depends on quotation from service provider
7	Transcription of an audio record, per A4-size page	R24.00
8	Copy of an audio record on: <ul style="list-style-type: none"> <li>➤ Flash drive (to be provided by the requestor)</li> <li>➤ Compact disc <ul style="list-style-type: none"> <li>• If provided by requestor if provided to the requestor</li> </ul> </li> </ul>	R40.00 R40.00 R60.00
9	To search for and prepare the record for disclosure for each hour or part of an hour, excluding the first hour reasonably required for Such search and preparation to not exceed the total cost of	R100.00  R300.00
10	Deposit: if search exceeds 6 hours	One third of amount per request calculated in terms of item 2 to 8
11	Postage, email or any other electronic transfer	Actual expense if any

Annexure 2

**FORM H**

**Certificate No:**



**Department: Science Technology and Innovation**  
REPUBLIC OF SOUTH AFRICA

***National Indigenous Knowledge System Office  
Accreditation Certificate***

Issued in accordance with section 14(2)(b) of the Protection, Promotion, Development and Management of Indigenous Knowledge Act, 2019 (Act No. 6 of 2019) ("Act")

***This is to certify that***

\_\_\_\_\_

**ID NO:**

Having successfully completed the prescribed assessment procedures and requirements, has been recognised and accredited as an assessor in terms of the Act.

\_\_\_\_\_

**Department of Science Technology and Innovation**  
**Pretoria**  
**Date:**



## Annexure 2

Certificate No.

FORM I



**Department: Science Technology and Innovation**  
REPUBLIC OF SOUTH AFRICA

***National Indigenous Knowledge System Office Awarding of Designation***

Issued in accordance with section 15 (5) (a) of the Protection, Promotion, Development and Management of Indigenous Knowledge Act No. 6 of 2019 ("the Act")

***This is to certify that***

---

**ID NO:**

is duly qualified and recognised as an Indigenous Knowledge Practitioner and to be recorded in the Register of Designations in terms of the Act.

---

---

**Department of Science Technology and Innovation**  
**Pretoria**  
**Date:**



## **Criteria for the appointment of an advisory panel on Indigenous Knowledge**

When appointing an advisory panel on indigenous knowledge, the goal is to ensure legitimacy, credibility, diversity, and practical impact.

### **1. Traditional leadership Representation**

- Traditional leadership who are recognized custodian of the communities and the resources they possess in accordance to the constitution of the Republic.
- Demonstrated involvement in cultural preservation, customary law or traditional practices.

### **2. Indigenous Community Representation**

- Members must be recognized by their communities as knowledge holders, elders or practitioners.
- Ability to speak for community perspectives (not only personal views)

### **3. Expertise and Indigenous Knowledge Systems**

- Proven expertise in one or more indigenous knowledge domains such as: Traditional medicine, agriculture and food system, environmental stewardship and biodiversity, language, storytelling or oral history.
- Combination of traditional knowledge holders and academics/researchers, industry and individuals within the legal fraternity is encouraged.

### **4. Ethical Standing and Integrity**

- Strong reputation for ethical conduct.
- Commitment to free, prior and informed consent (FPIC) principles.
- No history of exploiting indigenous knowledge for personal gain.

### **5. Cultural & Geographic Diversity**

- Representation from multiple cultural diversity
- Balance between rural and urban indigenous communities
- Consideration of cross-boarder indigenous knowledge

### **6. Gender and Generational Balance**

- Inclusion of women, youth and people living with disability
- Ensure continuity and intergenerational knowledge transfer

## **7. Policy, Research, or Advisory Experience**

- Experience advising: Government departments, Universities or Research councils, Cultural heritage institutions
- Ability to translate indigenous perspective into policy relevant guidance

## **8. Communication and Collaboration Skills**

- Ability to engage respectfully with indigenous communities, policymakers, scientists, legal experts, industry and IP officers
- Participate in dialogues across worldviews.
- Report writing and critical analytic skills

## **9. Legal and Rights Awareness**

- Understanding of the Constitution of the Republic, Intellectual property rights laws, benefit sharing frameworks, national heritage laws and international instruments such as UNESCO conventions, WIPO treaties and related international obligations
- Panel members should demonstrate understanding of, or experience with:
  - South Africa's IKS policy
  - The Protection, Promotion, Development and Management of IK Act (IK Act no6 of 2019)
  - The work of the DSTI
  - The mandate of NIKSO

## **10. Independence and Conflict of Interest**

- Independent thinker
- Must disclose affiliations
- Should not be beholden to commercial interests that could bias advice

## **11. Practical Availability**

- Willingness and capacity to attend meetings
- Ability to participate in consultations, site visits, and reviews.
- Willingness to serve for a fixed term

### **Selection Process**

- Public call for nominations
- Community endorsement letters
- Independent adjudication committee, with NIKSO serving as secretariate.
- Fixed term appointment with rotation.

**Recommended Appointment Process**

- Public call for nominations through government gazettes, media footprint
- Community endorsement required
- Vetting by an independent selection committee
- Ministerial approval
- Term limits with rotation
- Evidence may include letters of endorsement, community resolutions and longstanding practice history